

The second regular meeting of the Kingsbury Town Board was conducted on December 16, 2019 at the Kingsbury Town Hall at 6 Michigan Street, Hudson Falls.

MEMBERS PRESENT: Dana Hogan, Supervisor
Richard Doyle, Councilman
Henry Freebern, Councilman
William Haessly, Councilman
ABSENT: Dan Washburn, Councilman

OTHERS PRESENT: Jeffrey Meyer, Town Attorney
Michael Graham, Highway Superintendent
Todd Humiston, Dog Control Officer & Enforcement Officer
Dave Perkins, Champlain Canalway Trail
Ken Spaulding & Jeff Zappieri, Town Residents

The meeting was called to order at 7 p.m. by Supervisor Hogan and opened for the order of business with the Flag Salute led by Councilman Haessly.

The minutes of the November 18, 2019 Board Meeting were accepted as submitted by the Town Clerk with a **motion** by Councilman Haessly seconded by Councilman Freebern and carried by a vote of 4 ayes.

Dave Perkins presented an update on the progress of the Champlain Canalway Trail as follows:

Kingsbury TB CCT Update

December, 2019

CCT and EST: Two trails in one.

Effort to build CCT been ongoing since mid-80's; faced major obstacles with crossing Bond Creek and CP Rail. EST funding eliminated those obstacles

Current trail work: New Swamp Rd to Fort Ann

Trail Status:

Three sections: Northern, Middle, Southern

Northern: graded, seeded, stone dust next year;

Sled use this winter from BCRd to FA

Middle: BCRd to Lock 9: **Two trails in this section:**

Snowmobile use only on upper part of this section to gain access to ice

Two bridges: one near SR 149 (bridge A): being built, likely through the winter

seconded about 2 miles north of 149 (bridge B): to be installed, concrete deck next year; covered with plywood for snowmobile use

Snowmobile use on canal ice from access point to Lock 9

Next year: bike section will be paved;

Snowmobile section on raised berm paralleling bike trail: seeded, ready for use next winter

Southern: rough grading, will be working on this section through the winter;

May have sled use or sleds will be on the ice or canal bed as in past years

Stone dust next year

FUTURE PROJECTS:

Fort Edward to Kingsbury trail: McIntyre St to New Swamp Rd

- New trail head at McIntyre St already in place
- Rehab trail that parallels old Champlain Canal to Bond Creek, passing junction of Feeder Canal Trail at the T
- Trail will cross new bridge to get on west side of old canal
- Trail will cross second bridge to cross Bond Creek to Rabideau Lane
- Box culvert under SR 196 to Towpath Rd
 - All three projects for next summer

- Expect a short closing of SR 196
- Some rehab work on Towpath Rd to New Swamp Rd
- Trail head at New Swamp Rd

Supervisor Hogan and the Board thanked Dave Perkins for the work he has done on the Champlain Canalway Trail.

A **motion** by Councilman Freebern seconded by Councilman Haessly and carried by a vote of 4 ayes for the Board to consent to a request from the Kingsbury Barnstormers Snowmobile Club to utilize a strip of land owned by Niagara Mohawk Power Corporation, d/b/a National Grid, which runs through the Town of Kingsbury for the purpose of a snowmobile trail. Supervisor Hogan will sign the consent. (Document attached)

The Board discussed the proposed agreement for cable television between the Town of Kingsbury and Spectrum Northeast, LLC. Councilman Haessly reviewed some points of the proposed contract which he is concerned with. Attorney Meyer stated some items of concerns are negotiable, but others are not. Attorney Meyer will review the concerns and determine which points are negotiable.

A **motion** by Councilman Freebern seconded by Councilman Doyle and carried by a vote of 4 ayes to regretfully accept the resignation of Debbie Battiste as Director of the Recreation Program, effective December 31, 2019.

A **motion** by Councilman Haessly seconded by Councilman Freebern and carried by a vote of 4 ayes for Supervisor Hogan to sign the agreement between the Town of Kingsbury and the Senior Center of the Kingsbury/Fort Edward Area Inc. for 2020. The Town agrees to pay the Senior Center a lump sum amount of \$13,700.00. (Document Attached)

A **motion** by Councilman Doyle seconded by Councilman Freebern and carried by a vote of 4 ayes for Supervisor Hogan to sign the agreement between the Town of Kingsbury and the Hudson Falls Free Library Association for 2020. The Town agrees to pay a lump sum of \$30,000.00. (Document Attached)

A **motion** by Councilman Freebern seconded by Councilman Haessly and carried by a vote of 4 ayes for Supervisor Hogan to sign the agreement between the Town of Kingsbury and Countryside Veterinary Practice, P.C. for 2020. The agreement contains one change, the daily impoundment fee will increase from \$18.00 to \$20.00. (Document Attached)

Comptroller Rebecca Pomainville reported the Office of the State Comptroller recommends having employees document time worked and also that request forms be used for tracking accrued leave credits. A **motion** by Councilman Freebern seconded by Councilman Doyle and carried by a vote of 4

ayes giving the Comptroller permission to revise the Employee Handbook for procedures for hourly and salaried employees for time and attendance records. (Document Attached)

TOWN CLERK REPORT:

Town Clerk reported she had been working on Records Management and submitted the following report for records totaling 38 cubic feet ready to be disposed of:

DOCUMENTS PREPARED FOR SHREDDING

Accounts Payable for:

1992,1995,1997,1999,2000,2001,2002,2003,2004,2005,2006,2007,2008,2009,2010,2011,2012

General Ledgers for Deposit Slips & Cancelled Checks for: 2005

Bank Statements for: 2006,2007

General Ledgers for Fire District, Trust & Agency, Capital Project Fund, Fixed Asset, Debt Service Fund, Long Term Debt, Sewer District No. 1 for: 1994,1996,1997,1998,1999,2000,2002,2003,2004, 2005,2008,2009,2010,2011,2012

General Ledgers for Highway Funds Whole Town & Part Town for:

1997,1998,1999,2000,2002,2003,2004,2005,2006,2007,2008,2009,2010,2011,2012

General Ledgers – General Fund - Whole Town for:

1994,1995,1996,1997,1998,1999,2000,2001,2002,2003, 2004,2001,2006,2008,2009,2010,2011,2012

General Ledgers – General Fund – Part Town for: 2000,2001,2002, 2003,2004,2007,2008,2009,2010,2011,2012

General Ledgers for Water Districts 1,2,3 for: 2004,2006,2007,2008,2009,2010,2011

Department Reports for: 2000,2001,2002,2003,2004,2005,2006,2007,2008,2009,2010,2011,2012

Revenue Control Reports for: 2006

Water Billing- Billings, Readings & Payments for:

1992,1993,1994,1995,1996,1997,1998,1999,2000,2001,2002,2003,2004,2005,2006,2008,2009,2010, 2011,2012

General Ledgers – Whole Town & Part Town for: 2005, 2007

Bank Reconciliations for: 1990,1991,1992,2008,2009,2010,2011,2012

General Ledgers for: 2000,2002,2003,2010,2012

Bank Collateralization Statements for:

2002,2003,2004,2005,2006,2007,2008,2009,2010,2011,2012,2013

Recreation Fund Ledgers for: 1994,1995,1996,1997

Insurance Policies for: 1992 – 2011

2013 Town Clerk Bank Statements

2013 Water Department Bank Deposit Slips

1993 - 96 Chamber of Commerce cancelled checks, bank statements

2013 Deposit Slips for Tax Collector Account

On December 5, 2019 the Town Clerk and Michelle Radliff met with Maria Mc Cashion, the Regional Advisory Director of the New York State Archives. Maria offered suggestions for the Record Management Program and was able to transport the documents prepared for shredding to the State Records Center. The documents were placed in a secure room until Confidata picks them up for destruction. There is no charge for the documents to be shredded.

<http://www.kingsburyny.gov>

DOG CONTROL OFFICER REPORT:

Todd Humiston reported the Intermunicipal Agreement Providing Cooperative Dog Control Services with Fort Ann is automatically renewed each year unless a written request is received by January 15th of each year.

HIGHWAY SUPERINTENDENT REPORT:

Michael Graham congratulated Councilman Freebern on his upcoming retirement from the Town Board and thanked him for his support for the last ten years of working together.

COUNCILMAN REPORT:

Councilman Haessly asked if the Town was going to purchase new Christmas lights. Highway Superintendent Michael Graham commented they are very expensive and will not be replaced at this time.

SUPERVISOR REPORT:

Supervisor Hogan received a letter of thanks from the Luciano family expressing their thanks for the support from the Town of Kingsbury for the Tony Luciano 5K race.

Supervisor Hogan received an invitation to a Rural Schools Forum to be conducted on January 15, 2020 at 6 pm for anyone interested in attending.

Supervisor Hogan received a letter from the Champlain Hudson Power Express outlining changes to the proposed power line, but no changes in the Town of Kingsbury.

Supervisor Hogan presented the following to Hank Freebern:

**PROCLAMATION FROM THE TOWN OF KINGSBURY
IN RECOGNITION OF HENRY (HANK) FREEBERN
FOR HIS LEADERSHIP AND DISTINGUISHED SERVICE TO THE TOWN OF
KINGSBURY**

Whereas, Henry Freebern has served the Town of Kingsbury since 1996 in his position of Town Councilman; and

Whereas, Henry Freebern will retire from his position as Councilman effective December 31, 2019; and

Whereas, Henry Freebern devoted twenty-four years to our community during a period of time that projects were initiated through his leadership which will continue to have a revitalizing and growing impact on our community; and

Now, therefore express our deep appreciation and thanks to Henry Freebern for his services rendered to the citizens of our community while serving as a member of the Kingsbury Town Board.

Dana Hogan, Supervisor

WRITTEN REPORTS:

A **motion** by Councilman Councilman Haessly seconded by Councilman Doyle and carried by a vote of 4 ayes to accept the reports of certain officers for the month of November as follows:

Town Clerk: Paid to EnCon \$1,054.48; Paid to Supervisor \$2,076.29; State Share of Bingo \$292.50; Paid to NYS Dept. of Health \$45.00; Paid to the Village of Hudson Falls \$60.00; Paid to Ag & Markets for Population Control \$102.00

Enforcement Officer: Research Fees 1; Total Fees \$25.00

Dog Control Officer: Complaints/ Calls 29; Seizures 2; Unlicensed Dogs 3; Bites Investigated 3; Dangerous Dogs 1; Mileage 450 (43,138)

Town Comptroller: Receipts: \$3,940,310.38; Disbursements \$4,004,658.88

PUBLIC COMMENT:

Ken Spaulding is concerned with the heavy truck traffic on Kingsbury Road for trucks exceeding the weight limit of 8 tons. Mr. Spaulding A discussion followed. Supervisor Hogan will contact the NY State Troopers to see if they can conduct periodic enforcement.

A **motion** by Councilman Haessly seconded by Councilman Doyle and carried by a vote of 4 ayes to enter into an executive session at 8:00 pm to discuss the potential employment of a particular person.

A **motion** by Councilman Doyle seconded by Councilman Haessly and carried by a vote of 4 ayes to exit the executive session at 8:25 pm.

There being no further business before the Board the meeting was adjourned at 8:25 pm.

Respectfully submitted,

Cynthia A. Bardin, Town Clerk