

A regular meeting of Town Board of the Town of Kingsbury was conducted on June 15th, 2026 - 6:30 p.m. at 6 Michigan Street Hudson Falls.

Town Board Present:

Dana Hogan, Town Supervisor
James Lindsay, Councilman
Dan Washburn, Councilman
Sean Akins, Councilman
Scott Lindsay, Councilman

Others Present:

Billy Jo MacDuff, Town Clerk
Mason Leonard, Highway Superintendent
Jeff Meyer, Town Attorney
Lisa Boucher
Mike LaRose
Lisa Catalfamo

The meeting was called to order at 6:30 pm, by Supervisor Hogan and opened for the order of business with The Pledge of Allegiance by Councilman Washburn.

1. Approval of May 18th, 2026 minutes:

A motion by Councilman J. Lindsay Second by Councilman Akins and carried by a vote of 5 ayes.

2. Resiliency Conference Call Summary:

All was good, just recommendations for future codes because of unstable soil (a lot of clay).

3. Letter of Support WCSD:

Supervisor Hogan stated No longer needed

4. RFP 2026-3 IT Managed Services:

Based on the completed evaluations, StoredTech received the highest average score, with ABS Solutions ranking second.

The pricing submitted by StoredTech to maintain the Town's existing level of service reflects an increase of approximately 2%, or \$24 per month, over current cost. Based on the results of the RFP process and the minimal increase required to continue the services presently in place. The Town Board awarded the contract to StoredTech and continued utilizing its managed IT services. The Town Board agrees to replace the current firewall unit and monitoring service provided by Northeast IS with the firewall solution and monitoring services included in StoredTech's proposal.

A Motion by Councilman S. Lindsay Second by Councilman Washburn carried by a vote of 5 Ayes.

5. CT Male Sewer District MRP Proposal: A resolution for Supervisor Hogan to sign the proposal.

A motion was made by Councilman J. Lindsay Second by Councilman Akins carried by a vote of 5 Ayes.

Written Reports:

Town Clerk: Paid to EnCon \$380.76; Paid to Supervisor \$3994.16; Paid to the Village of Hudson Falls \$400.00; Paid to Ag & Markets for Population Control \$99.00.

Town Comptroller: Receipts \$466,106.01; Disbursements \$473,111.04

Assessor Reports: April

Enforcement Officer: Permits: 7 ; Fire Inspections 2 and 1 pending

Town Justice: Total Fees Collected \$ 11,453.00

Dog Control Officer: Warning Letter: 1; Unlicensed Dogs 0; 5/29/2026 Euthanized Dog 1-Chico; Mileage 44

A Motion by Councilman Washburn Second by Councilman S. Lindsay carried by a vote 5 Ayes.

Reports:

Billy Jo MacDuff- Town Clerk: requested formal audit on previous Town Clerk that resigned abruptly in March of 2026 for tax acct with a Third-Party agency. A motion to get quotes for July 6th, 2026, meeting. A Motion by Councilman Akins Second by Councilman J. Lindsay carried by a vote of 5 Ayes.

Mason Leonard- Highway Superintendent: National Grid Temp Easement Contract to be signed by Supervisor Hogan. A resolution for Motion by Councilman J. Lindsay Second by Councilman Washburn carried with a vote of 5 Ayes.

Mason states there is a grant which he talked about with Sam Blake for Salt/Sand storage up to \$600,000 with a 25% town matched contribution and one for Snow Equipment up to \$400,000 with a 25% town matched contribution as well. In 2 years, Mason says the state is looking into passing a Bill that salt must be covered and in a contained area.

A **resolution** for Supervisor Hogan to sign for Mason to fill out for the 2 Grants. A motion by Councilman Washburn second by Councilman J. Lindsay carried by a vote of 5 Ayes.

Also, Mason says if we are looking into replacing one of their trucks in a couple of years, we will have to sign a Letter of Intent because it takes up to 2 years to get a truck. We are not obligated to get the truck when time comes.

Jeff Meyer: Process has been started for 3569 Burgoyne Ave. with Supreme Court.

Public Comment:

<https://www.kingsburyny.gov/>

Lisa Catelfamo- Discussion of ADU's (Accessory Dwelling Units)

An ADU is a small residence that shares a single-family lot with a larger, primary dwelling and can be located within, attached, or detached from the main residence. An important distinction in understanding ADUs is to remember they are always subordinate to the larger, primary dwelling, and cannot be subdivided away from the primary dwelling.

Under the current Kingsbury code for RA-1A and RA-M-1A, Accessory Units (D-4) are deemed permitted use, however, specific language is not included to identify exclusively what constitutes an Accessory Unit. Lisa is asking the Board to consider ADUs as permitted use, and to amend language to explicitly allow Accessory Dwelling Units in Kingsbury.

With all of this in mind, I would like to comment that ADUs are encouraged in many towns and municipalities across NYS as a means of addressing housing shortages in rural areas, allowing for independent yet assistive living situations for multi-generational families, and creating income to make home ownership more affordable. Incidentally, Lisa would also like to note, as per the ADU Plus 1 grant program, during the 10 years of the grant commitment, short-term rentals are not allowed for ADUs.

The Town Board is willing to exercise the process and have a Public Hearing to then decide if this is right for the town by taking in all aspects.

Enter Executive Session at 7:33 PM to discuss personnel matters pertaining to the town. A motion by Councilman Akins Second by Councilman S. Lindsay carried by a vote of 5 Ayes.

Exit Executive Session at 7:36 PM – No action needed at this time. Motioned by Councilman Akins Second by Councilman S. Lindsay carried by a vote of 5 Ayes.

Meeting Adjourned – 7:36 PM

Respectfully submitted,

Billy Jo MacDuff- Town Clerk

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